



**CORONA-NORCO UNIFIED SCHOOL DISTRICT  
COMMUNITY ADVISORY COMMITTEE (CAC)**

**October 19, 2023**

*Community Advisory Committees (CACs) are established by California Education Code [EC 56190-56194] and are designed and intended to establish a local forum for active parent involvement in special education. The committee shall serve only in an advisory capacity.*

*The goal of the CAC is to involve interested parents, students, teachers, education specialists/consultants, and community members in advising the Special Education Local Plan Area (SELPA) and district school boards of the educational needs of students in special education and to fulfill the responsibilities that are defined for it in the local plan.*

CAC meetings start at 6:00 p.m. and are currently convened in person at the J West Building located in the District office located at 2820 Clark Ave., Norco, CA 92860 as well as on Zoom.

Webinar Link: <https://cnusd-k12-ca-us.zoom.us/j/96297476951> or attend by phone: 1-669- 900-6833.

If you would like to remain anonymous, please enter CAC Attendee in name when requested.

If you have concerns or comments that fall under the purpose and jurisdiction of the CAC, complete the CAC Public Comment Form-(see link [https://docs.google.com/forms/d/e/1FAIpQLSejIprRBz2oIIM0iCMLf2QIYNR\\_tWoAz\\_hj9BIVNV9GXWIV1w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSejIprRBz2oIIM0iCMLf2QIYNR_tWoAz_hj9BIVNV9GXWIV1w/viewform?usp=sf_link)) prior to 6:15 p.m. on, October 19, 2023 information.

## AGENDA

### 6:00 CALL TO ORDER AND ROLL CALL

#### CAC Board Officers:

Randa Fletcher	Chairperson
Mystie Hamelin	Vice Chairperson
Amy Paine	Secretary
Violette Cortez	Community Relations

#### Board Members:

Dawn Rust	Administrative SELPA Director
Andrea Neptune	Parent
Jami Merchant	Parent
Linsey Krauss	Parent
Alyssa Garcia	Parent

### 6:02 ADOPTION OF THE AGENDA

#### 6:03 In-Person Meeting

- a. Who will need to be remote for November?

### 6:05 SCHOOL BOARD MEMBER COMMENTS

### 6:10 SELPA REPORT

- a. **CNUSD Supporting Inclusive Practices (SIP)** - any updates on the

implementation of SIP support

- i. Report on the September co-teaching training. Who was present? What did it cover? Which grades did the training target? any other relevant information? When is the next scheduled training ? What is the plan to implement the training throughout the District?
  - ii. Existing Co-teaching models : Which subjects are being co-taught? Which high schools are implementing co-teaching classrooms?
- b. Universal Design Learning (UDL)** - Any updates on the roll out of UDL in the District. What is the follow up on the recent lesson planning with Katie Novak?
  - c. October National Disability Employment Month** - What is the District outreach plan to get this information out to families?
  - d. Fair and Accurate Grading** - Any updates on the roll out of Fair and Accurate Grading in the District. Is the District still on target for their rollout timeline? How does the District intend to educate families on the new grading?

## 6:20 SELPA UPDATE

### 6:30 PUBLIC COMMENT (Non-Agenda Items)

*We want to ensure that the public understands we are a group of parents that volunteer and District staff that are members of the CAC and when public comments are made the District will contact the person making the comment to help resolve any issues and a member of the CAC will follow up with the person to make sure the District has made contact with the individual with the comment.*

*Comment on items not on the agenda will occur immediately following SELPA Director and Board Comments. The total time for comments shall be no more than twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual. Public comment will be taken before agenda items, if requested. For these comments, the total time is limited to ten (10) minutes and individual presentations are limited to a maximum of three (3) minutes per individual.*

Public Comment Form link:

[https://docs.google.com/forms/d/e/1FAIpQLSejIprRBz2oIIM0iCMLf2QIYNR\\_tWoAz\\_hj9BIVN\\_V\\_9GXWIV1w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSejIprRBz2oIIM0iCMLf2QIYNR_tWoAz_hj9BIVN_V_9GXWIV1w/viewform?usp=sf_link)

## OFFICIAL BUSINESS

*Moving into official business, we welcome guests to stay and listen but conversation is limited to board members only.*

### 6:45 GENERAL CNUSD UPDATES

1. LCAP Meeting - Mystie Hamelin
2. Superintendent Meeting - Andrea Neptune
3. School Board meeting

**6:47 SPECIAL EDUCATION WEBPAGE UPDATE (Andrea, Randa)**

**7:00 INCLUSION POLICY UPDATE (Andrea, Mystie)**

- a. **VOTE:** to initiate an “Guide for Implementing Inclusion”. The idea is to generate somewhat of a family friend resource as a compliment to the Policy in implementing best practices for inclusion.
- b. Draft version to be presented to the Board of Education at November’s Meeting.

**7:05 STUDENT PLACEMENT and PROGRAM OPTIONS**

- a. Discuss SDC classes offered, specifically “Basic”, “Essentials”, and “Life Skills”
- b. Discuss different diploma options that correlate to Specialized Academic Instruction (SAI) courses
- c. Discuss CTE Pathway Diploma

**7:20 UPDATE SEPTEMBER PARENT TRAINING**

- a. “How to Advocate for your Child” Wendy Dumlao, Esq. September 28, 2023

**7:22 OCTOBER / NOVEMBER PARENT TRAINING**

- a. “Student Behavior Supports”
- b. Input for new presenter requested

**7:25 CAC Committee : open discussions on committee positions**

1. Inclusive Practices - Andrea
2. Parents Helping Parents - Andrea, Amy
3. Membership & Outreach - Randa, Violette
4. Research -
5. Legislation - Jamie. Dawn
  - a. SB354
  - b. SB635
6. Bylaws - Amy, Mystie
  - a. **VOTE:** Vote to redact “CRP or CRP designee attends monthly CNUSD Board meeting and then reports back to the CAC board Monthly”
  - b. **VOTE:** Vote to remove committee “7.1a Nominating Committee”; 7.1g Research Committee”.
  - c. **VOTE:** Vote to change 6.3.1.a which states “Must attend a minimum of 3 consecutive meetings” to “Must attend a minimum of 2 consecutive meetings”
  - d. **VOTE:** Vote to reorganize the committee structure absent the deleted subcommittees.
  - e. **VOTE:** Vote to change section “5.3 Term of Office: A term is considered to be after approval of the application and and expires 2 years after that date.” to state “ A term is considered to be 2 years and commences the month after the CAC board votes and approves the new officer”.
  - f. **VOTE :** Secretary language in Section 5.5.3: See “Attachment A”
  - g. **VOTE:** Vote to keep monthly board meetings in the evenings from 6:00pm

- to 8:00 pm  
h. **VOTE** : Add a Section 5.6 to state:

**“5.6 Duties of Non-Officers:**

**5.6.1 Definitions:** All appointed members of the CAC Board that do not hold an Officer position shall be defined as “Non-Officers” for the purpose of this section.

**5.6.2. Participation:** Each Non-Officer shall commit to the participation of no less than one sub committee as outlined in Article VII of these Bylaws.

**5.6.3 Appointed Representative:** Any Member acting as an “appointed representative” on behalf of another member does not satisfy the requirements of committee participation as expressed in section 5.6.2. Any agreement to act as an appointed representative is done so voluntarily and does not absolve them of the duties to their chosen committee commitment.”

7. Nomination -

8. Local Plan Review Committee - Mystie, Randa

a. Given the SELPA Director's representation that the Local Plan's first meeting will not be until after the holidays, a presentation to the CAC board on recommendations to update the Local Plan will be made at that time.

**7:40 NOMINATIONS FOR BOARD OFFICER POSITION: SECRETARY**

**7:41 LEGO EVENT COLLAB with CNUSD PARENT CENTER**

**7:42 INCLUSION OPPORTUNITIES AT VICTRESS BOWER** : Dawn to follow up on this action item

**7:44 ADVISEMENT**

- a. **VOTE:** To advise the board of education to annually recognize December 2nd is National Special Education Day.

**7:45 COFFEE TALK**

- a. Considerations of child care for families at the Parent Center to be discussed to enable more families to attend.

**7:47 BOARD COMMENTS**

**ACTION ITEMS**

**7:59 MOTION TO APPROVE SEPTEMBER MEETING MINUTES**

## 8:00 MEETING ADJOURNED

### Upcoming Events:

November 16, 2023 CAC Board Meeting 6 pm-8 pm at the District Office, Building J West.

\* Should any attendees require accommodations please contact our CNUSD Special Education Department (951) 736-5090

#### Frequently Asked Questions (FAQs)

1. How often does the Community Advisory Committee meet?
  - a. Every third Thursday of the month in August, September, October, November, January, February, March, April, May.
2. I am interested in joining CAC. How do I become a Board Member?
  - a. Attend at least 3 consecutive CAC meetings.
  - b. Request a CAC Board Member application from the Special Education office (951) 736-5090.
3. I want to share a public comment with the CAC Board. How can I do this?
  - a. Please complete the public comment form using the link in the above agenda.
4. If I submit a public comment form, when can I expect a response?
  - a. A representative from CNUSD will contact you regarding your comment prior to the next CAC meeting.
  - b. A CAC Board Member will also reach out to ensure that you have been contacted by the District.

Please follow us on:

1. Facebook: CAC of Corona Norco Unified Special Education
2. Instagram: CACofcoronanorcounified
3. Twitter: CNUSD Special Education CAC

Any questions or concerns please e-mail the CAC at:

1. cacofcoronanorcounified@gmail.com